

## Step-by-Step Instructions for Activating Two-factor Authentication

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## Yahoo! Mail Turn two-step verification on (or off)

Note: if you use Yahoo! Mail through AT&T, 2-factor authentication is not available.

- 1. Sign in and go to your Account security page.
- 2. Next to Two-step verification, click the toggle button to enable
- 3. Enter your mobile number.
- 4. Click Send SMS to receive a text message with a code or Call me to receive a phone call.
- 5. Enter the verification code | click Verify.

**GMAIL** Visit <u>Google's 2-step verification page</u> and click on get started. Follow the prompts to enter your cell phone number and turn on 2-step verification. (Took less than 2 minutes).

Outlook How to set up two-step verification with a phone number

- 1. Follow this link to access your Security settings on your Microsoft Account and sign in with your credentials. (Alternatively, you can also sign in to your Outlook.com account, click your name in the top-right corner, and click **Account settings**.)
- 2. Click the Set up two-step verification link.
- 3. Click Next.
- 4. Select the **A phone number** option from the drop-down list and enter your phone information.
- 5. Choose whether you like to get the security code via text or call and click **Next**. Enter the code you have received on phone and click **Next**.
- 6. Click Next again.
- 7. Click **Finish** to complete.

